



15 Step Design Process

PHASE 1 PROJECT INITIATION:

- 01** CONSULTATION | PROJECT REVIEW
- 02** SIGNING OF AGREEMENT & ENGAGEMENT FEE | PROJECT BEGINS
- 03** TRADES DAY | PROJECT SITE ASSESSMENT

PHASE 2 CONCEPT DESIGN & DEVELOPMENT:

- 04** CONCEPT DESIGN | VIRTUAL CONCEPT PRESENTATION
- 05** DESIGN PLAN & SOURCING | DRAWINGS & SELECTIONS
- 06** PRESENTATION & COLLECTION OF DEPOSIT | ESTIMATES & DEPOSITS

PHASE 3 PROCUREMENT & IMPLEMENTATION:

- 07** PRICING REVIEW & PLACEMENT OF ORDERS | PURCHASING
- 08** INITIATION OF CONSTRUCTION & RENOVATION | PROGRESS SITE CHECKS
- 09** RECEIPT OF ORDERS | RENOVATION WRAP-UP | INSTALL PREP
- 10** FURNITURE INSTALLATION & STYLING | STYLING & DECOR

PHASE 4 REVEAL & PROJECT CLOSURE:

- 11** CLIENT GRAND REVEAL | HGTV MOMENT
- 12** DEFICIENCIES WALK THROUGH | IDENTIFIED
- 13** RESOLVING DEFICIENCIES | CONCLUDED
- 14** CLIENT CLOSURE MEETING | ACCOUNT RECONCILIATION
- 15** FINAL PRESENTATION & THANK YOU | CLIENT APPRECIATION

AT UNSHELF DESIGN, WE PROUDLY SERVE OUR CLIENTELE WITH A DEPENDABLE 15-STEP PROJECT MANAGEMENT METHOD. OUR EXPERIENCE, EXPERTISE, AND UNWAVERING INTEGRITY ENABLE US TO MEET CLIENTS' EXPECTATIONS WHILE ENSURING PROJECTS ARE COMPLETED TIMELY AND WITH HIGH STANDARD. OUR ULTIMATE MISSION IS TO DESIGN A HOME THAT HUGS YOU.

— Unshelf Design